

### Sentence to Service (STS) information

I understand the Sentencing Court has granted you the option of doing work service to fulfill your obligation of court ordered fines and jail sentence. Before approval is granted by the Sheriff, the program coordinator will review your criminal history and the orders of the court.

If approved, you will be required to work off any/all fines at a rate of \$6/hr for every hour worked, before being granted day for day credit for every 8 hrs worked. You are required to make an appointment with the program coordinator to review the court order(s) and discuss the STS rules at least one week prior to reporting to jail. Failure to make arrangements will result in a delay of you being approved for STS.

You will be required to pay a \$25 fee for booking/maintenance at the time of booking. If you are unable to pay the fee at booking, you will be allowed to work it off at a rate of \$6 an hr with STS work time.

You are allowed to bring 7 changes of clothes, coat, cap, gloves and boots that allow you to work outside.

If you are required to take prescription medication(s), they must be in their original container and medications cannot be mixed. Corrections staff will inventory the medication and verify with our medical provider if you can take them while in custody. Our medical provider will also do an assessment with you before you are clear to participate in the STS program.

You are not allowed to bring any personal items into the housing unit, [example: personal hygiene items, food, jewelry] except wedding ring. Personal items can be purchased from the facility canteen.